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NR/L2/SCO/302

Module 02

Supplier Qualification – CDM Requirements

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1 Purpose

This document seeks to mitigate the risks that suppliers import when working on Network Rail Managed Infrastructure and sets out the management system and management process requirements for suppliers discharging the duties detailed in the Construction Design and Management Regulations 2015.

2 Scope

This module specifies the requirements for supplier qualification.

It applies to:

- a) Network Rail employees contracting a supplier for safety critical work
- b) Suppliers who undertake activities defined within the Construction Design and Management Regulations 2015.

3 Compliance with Construction (Design and Management) Regulations 2015

3.1 Objective

The objective is to confirm that the supplier has arrangements in place to understand and manage the duties that they are responsible for discharging under the Construction (Design and Management) Regulations 2015.

3.2 Requirement

The Supplier shall have arrangements to comply with the Construction (Design and Management) Regulations 2015.

Where the Supplier acts as a Client that it shall demonstrate mechanisms for:

- a) appointing other duty holders;
- b) providing relevant information to other duty holders;
- c) checking that the Principal Designer and Principal Contractor carry out their duties;
- d) allocating sufficient time and resources (including welfare arrangements).

Where the Supplier acts as a Principal Designer, it shall demonstrate mechanisms for planning, managing, monitoring and coordinating health and safety in the pre-construction phase of a project.

This shall include:

- a) identifying, eliminating or controlling foreseeable risks;
- b) checking designers carry out their duties;
- c) preparing and providing relevant information to other duty holders;
- d) liaising with the principal contractor to assist in the planning, management, monitoring and coordination of the construction phase.

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Where the Supplier acts as a Designer, it shall demonstrate mechanisms when preparing or modifying designs to:

- a) eliminate, reduce or control foreseeable risks that may arise during construction and the maintenance and use of a building once it is built;
- b) provide information to other members of the project team to help them fulfil their duties.

Where the Supplier acts as a Principal Contractor, it shall demonstrate mechanisms for planning, managing, monitoring and coordinating the construction phase of a project.

This includes:

- a) liaising with the client and principal designer;
- b) preparing the construction phase plan;
- c) providing resources to satisfy the work requirements;
- d) organising cooperation between contractors and coordinating their work;
- e) providing site inductions;
- f) site security to prevent unauthorised access;
- g) consulting workers about Health and Safety;
- h) providing welfare facilities.

Where the Supplier acts as a Contractor it shall demonstrate mechanisms for:

- a) planning, managing and monitoring construction work under their control so that it is carried out without risks to health and safety;
- b) providing adequate resources to satisfy the work requirements;
- c) for projects involving more than one contractor, coordinating their activities with others in the project team;
- d) for single-contractor projects, preparing a construction phase plan.

4 Design management and control

4.1 Objective

The objective is to have in place controls to manage the design process within the organisation.

4.2 Requirement

Suppliers shall:

- a) provide evidence of acting as designer and co-ordinating designs;
- b) have arrangements in place for co-ordinating designs in respect of CDM requirements (e.g. designing to meet Workplace regs, consideration of future

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maintenance, coordination between design disciplines and passing information to subcontracted & specialist design teams);

- c) review design interfaces;
- d) have a documented process for submission of designs;
- e) have a formal process to show how changes are communicated to the client and where applicable sub- contractors;
- f) have a process for third-party review to confirm designs are correct;
- g) have a process for managing modifications after the design has been issued.

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